

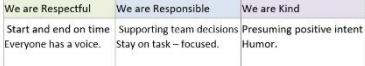
**Date:** August 16, 2022

**Attendance:**


Community members: Rebel Medley

North Mason School District (NMSD) Staff: Maurine Simons, Alexi Hadfield, Sabrina Jackson, Dana Rosenbach

Facilitator: Laura Pugh

Agenda Item	Notes	Documents or Action Items
<p><b>Norms and Purpose Review</b> 7:00 PM</p> <p>Reminder to use your name and be courteous during Padlet discussions.</p>	 <p>Explore the potential benefits or barriers that a more balanced year-round calendar would have on our students, staff and community. Draft a proposal on our findings to the school board by Fall 2023.</p>	<p>How do we as task force members remain open to information / data that either supports or challenges our individual opinions on this topic?</p>
<p><b>Taskforce Member Re-introduction in chat</b> 7:05 PM</p>	<ol style="list-style-type: none"><li>1) Name</li><li>2) Connection to NMSD</li><li>3) Personal purpose for joining</li><li>4) Current feeling about Balanced Calendar:<ol style="list-style-type: none"><li>a. Leaning towards support</li><li>b. Still undecided</li><li>c. Leaning away from support</li></ol></li></ol>	<p>Please record your introduction in the chat.</p>
<p><b>Information Update</b></p>	<p><b>List of Western WA districts considering Balanced Schedules:</b> Bremerton, Crescent, Elma, Lopez Island, Mount Vernon, North Mason, North Thurston, Oakville, Olympia, Rainier Valley Leadership Academy, Vancouver &amp; Winlock</p>	

	<p><b>Transportation update from Maurine?</b></p> <p><b>Still need to get:</b></p> <ol style="list-style-type: none"> <li>1) an estimate for HVAC upgrade at BE (capital project)</li> <li>2) accounts of schools switching back to a “traditional” calendar for reasons other than over-crowding</li> <li>3) Jackie Young is working on 24-25 calendar suggestions</li> </ol>	<p>Will measure temp in afternoon later this week, when drivers begin routes</p> <p>More likely to replace BE than upgrade HVAC</p> <p>Any TaskForce member can find resources</p>
<p><b>Thought Exchange prompt for community feedback</b> 7:10 PM</p>	<p><b>Proposed language:</b> NMSD is considering changes to our calendar of learning. What are the most important things NMSD should consider?”</p> <p><b>Proposed roll-out dates:</b> August 25<sup>th</sup> PICNIC August 31<sup>st</sup> First Day Information Other date (Conferences?)</p>	<p>Present members vote on Thought Exchange language and roll-out <a href="https://padlet.com/lpugh21/17May22/wish/2180170903">https://padlet.com/lpugh21/17May22/wish/2180170903</a></p> <p>Needs to have a graphic and explanation of what a balanced calendar could be. Approved 10-0 of members present.</p>
<p><b>Resource Review and Breakout Room Discussion</b> 7:15 PM</p>	<p><del>What is something you have learned about</del> Balanced Calendars since the first meeting in March? What are we learning from our Book Study?</p>	<p><a href="https://padlet.com/lpugh21/3V3BOOKstudy">https://padlet.com/lpugh21/3V3BOOKstudy</a></p> <p>Topic choices:</p> <ol style="list-style-type: none"> <li>1) Challenges in our NMSD community</li> <li>2) Advantages to Balanced Calendar</li> <li>3) Effect on additional services</li> <li>4) Timeline and topics for further study</li> </ol>

<p><b>Breakout Room Share-out</b> 7:30</p>	<p>What topics did you discuss? What are your current wonderings about that topic? What additional data/research did you find?</p>	 <p><b>BALANCED CALENDAR</b> A TIMELINE FOR PLANNING</p> <p><b>YEAR 1</b> <b>Winter/Spring</b></p> <ul style="list-style-type: none"> <li>Organize a calendar committee and identify local, regional or national experts</li> <li>Prepare presentations and informational resources</li> <li>Conduct introductory staff, parent, and community surveys/meetings</li> <li>Conduct an impact study that includes a financial analysis</li> </ul> <p><b>YEAR 1</b> <b>Summer/Fall</b></p> <ul style="list-style-type: none"> <li>Continue research</li> <li>Present findings from surveys and impact studies to the leadership and Board</li> <li>Seek Board approval to continue to study a calendar change</li> <li>Make site visits to other schools</li> <li>Identify a list of supporters (bargaining unit members, parents/guardians, students, community leaders, and more)</li> </ul> <p><b>YEAR 2</b> <b>Fall/Winter</b></p> <ul style="list-style-type: none"> <li>Develop draft calendars for consideration</li> <li>Continue building capacity by holding community meetings</li> <li>Finalize calendar recommendations</li> <li>Form an Intercession Study Committee</li> <li>Engage your District Directors and conduct a SWOT Analysis (Transportation, Facilities, Child Care, Food Service, Financial)</li> <li>Engage your community partners (YMCA, Child Care, Boys and Girls Club, etc.) to inform them of the potential change</li> </ul> <p><b>YEAR 2</b> <b>Spring</b></p> <ul style="list-style-type: none"> <li>Present the final recommendations to the Board of Education</li> <li>Board Approval</li> <li>Transition/Intercession Committees formed to finalize the master schedule including adjustments to payroll, transportation, food service delivery, and cleaning plans</li> </ul> <p><b>YEAR 2</b> <b>July/August</b></p> <ul style="list-style-type: none"> <li>First Day of School</li> <li>Adjust as needed</li> </ul> <p>Learn more at: <a href="https://www.waesd.org/services/calendar/">HTTPS://WWW.WAESD.ORG/SERVICES/CALENDAR/</a></p>						
<p><b>Questions to consider for the next meeting</b> 7:50 PM</p>	<p>What representatives will we send to the Summit in Yakima, October 12 &amp; 13? <b>*NOTE: Laura will not be going.</b></p> <p>What are questions you still need answers to before forming an opinion about a North Mason balanced calendar?</p>	<p>Maria J, Telia F are interested in attending</p> <p>Want to see data about “summer slide” with NMSD FastBridge and SAEBRS, attendance data around breaks, discipline data before and after breaks</p>						
<p><b>Review purpose and norms</b> 7:55 PM</p>	<table border="1" data-bbox="787 1026 1150 1084"> <tr> <td>We are Respectful</td> <td>We are Responsible</td> <td>We are Kind</td> </tr> <tr> <td>Start and end on time Everyone has a voice.</td> <td>Supporting team decisions Stay on task – focused.</td> <td>Presuming positive intent Humor.</td> </tr> </table> <p>Explore the potential benefits or barriers that a more balanced year-round calendar would have on our students, staff and community. Draft a proposal on our findings to the school board by Fall 2023.</p> <p>Book Study direction.</p>	We are Respectful	We are Responsible	We are Kind	Start and end on time Everyone has a voice.	Supporting team decisions Stay on task – focused.	Presuming positive intent Humor.	<p>Roundtables at each school would help get student feedback, in addition to a ThoughtExchange for students and staff</p>
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<b>Wrap up Action Items for next meeting:</b> <b>Tuesday, September 27 at 6:00 PM</b> <b>8:00 PM-end of meeting</b>		Additional book copies at NMSD office. Call 360-277-2110 to schedule.
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