

Fingerprinting Requirements

1. Fingerprinting is required of all North Mason School District employees before the first day of work. Fingerprints will be run through the Washington State Patrol and Federal Bureau of Investigation pursuant to RCW 28A.400.303.
2. The fingerprint check is initiated through a fingerprint scan at ESD 114 in Bremerton. They are located at 105 National Avenue North. They are open for fingerprinting from 9:00 am to 3:00 pm Monday through Friday by appointment only. For an appointment call 479-0993. Please arrive 10 minutes early for your appointment.
3. To be fingerprinted at the ESD you will need the following: · Picture ID (Drivers' License, Passport, etc.) · Fee Payment of \$72.50. Payment can be made with debit card, Visa, Master Card, money order, certified bank checks or exact cash. They do not take personal checks. · 20 – 30 minutes of your time.
4. After you have completed the fingerprint scan, each employee is required to submit the receipt to the North Mason School District Payroll Office as proof the fingerprint process was complete.
5. If you have any questions, please contact Human Resources at 277-2106.