

1 **Nutrition, Health, and Physical Fitness**

2  
3 **Wellness Policy**

4 The wellness policy must include, but is not limited to:

- 5 • Goals for nutrition education, nutrition promotion, and other school-based activities
- 6 to promote wellness;
- 7 • The Smart Snacks in School standards for all foods and beverages sold to students on
- 8 campus during the school day, including access to water;
- 9 • Standards consistent with federal regulations for school meal programs and the Smart
- 10 Snacks in School standards for other foods available to students (e.g., food brought
- 11 from home for classroom events/parties and food used as rewards or incentives);
- 12 • Policies for marketing only food and beverages that meet the Smart Snacks in School
- 13 standards;
- 14 • Standards for quality physical education and nutrition education programs aligned to
- 15 state learning standards that help students develop lifelong healthy behaviors;
- 16 • Promotion of activities that provide students opportunities to be physically active
- 17 before, during and after school;
- 18 • Engagement of the community in support of the district’s work in creating continuity
- 19 between school and other settings for students and staff to practice lifelong healthy
- 20 habits;
- 21 • Establishment of a wellness committee that includes representatives from the school
- 22 and that permits participation from members of the community;
- 23 • Designation of one or more school official(s) to ensure compliance of each school;
- 24 and
- 25 • Direct committee review and assessment of the wellness policy every three years.

26  
27 **Wellness Committee**

28 The district will convene a wellness committee to establish goals for the district-level wellness

29 policy and to oversee its development, implementation, periodic review and updating. The

30 membership of the committee will represent all school levels (elementary and secondary

31 schools). The following parties must be permitted to participate as committee members:

- 32
- 33 • Parents and caregivers;
- 34 • Students;
- 35 • Representatives of the school nutrition program (e.g., school nutrition director);
- 36 • Physical education teachers;
- 37 • School health professionals (e.g., health education teachers, nurses, physicians,
- 38 dentists, health educators, and other allied health personnel who provide school health
- 39 services, school counselors, psychologists, social workers, or psychiatrists);
- 40 • School administrators (e.g., superintendent, principal, vice principal),
- 41 • School board members;
- 42 • Health professionals (e.g., dietitians, doctors, nurses, dentists); and
- 43 • Members of the general public.
- 44

1 The wellness committee is responsible for:

- 2
- 3 • Establishing committee membership and operating protocol;
- 4 • Understanding wellness policy compliance requirements;
- 5 • Developing an implementation plan for the wellness policy;
- 6 • Recordkeeping;
- 7 • Annual public notification of the wellness policy;
- 8 • Triennial progress assessments;
- 9 • Revising the wellness policy; and
- 10 • Leading community involvement, outreach and communications initiatives regarding
- 11 the wellness policy.
- 12

### 13 **Wellness Policy Implementation Plan**

14 The wellness committee will develop and maintain a plan for implementation, management and  
15 coordination of the wellness policy. The district will use online tools or other resources to review  
16 and consider evidence-based strategies (e.g., Centers for Disease Control and Prevention’s  
17 School Health Index) in determining goals for nutrition promotion and education, physical  
18 activity and other school-based activities (e.g., school vegetable garden) for each school  
19

20 The plan will include:

- 21
- 22 • Roles, responsibilities, actions and timelines specific to each school;
- 23 • The district official designated to oversee the wellness policy; and
- 24 • An action plan to implement all required elements of the wellness policy.
- 25

### 26 **Annual Notification**

27 The district will notify families and the public, on annual basis, of the availability of the wellness  
28 policy and provide information that would enable interested households to obtain more details.  
29 The district will also annually distribute and collect applications to determine eligibility for free  
30 or reduced-price meals, as set forth below. The district is encouraged to provide as much  
31 information as possible about the school nutrition environment.  
32

### 33 **Triennial Progress Assessments**

34 At least once every three years, the district will evaluate its compliance with the wellness policy.  
35 The triennial assessment will consider:

- 36
- 37 • The extent to which schools under the jurisdiction of the district are in compliance
- 38 with the wellness policy.
- 39 • The extent to which the district’s wellness policy compares to the Alliance for a
- 40 Healthier Generation’s model wellness policy.
- 41 • The extent to which progress has been made in attaining the goals of the district’s
- 42 wellness policy.
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44 The assessment report will include the position/person responsible for managing the triennial  
45 assessment and their contact information.

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**Updates to the Policy**

The wellness committee will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as priorities change and new federal or state guidance or standards are issued.

**Community Involvement, Outreach, and Communications**

The district will actively communicate ways in which members of the wellness committee and others can participate in the development, implementation, and periodic review and update of the wellness policy through a variety of means. The district will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, the availability of child nutrition programs and how to apply for those programs, and District compliance with Smart Snacks in School nutrition standards.

**Recordkeeping**

The district will maintain and make available for public inspection records documenting compliance with the wellness policy.

Records will include, but will not be limited to:

- The written wellness policy.
- Documentation of the triennial assessment.
- Documentation to demonstrate compliance with the annual public notification requirement.

**Nutrition and Food Services Program**

**Meal Applications and Eligibility for School Meals**

As a sponsor of the National School Lunch Program and School Breakfast Program, the district will provide free and reduced-price breakfasts and lunches to students who qualify in accordance with the programs. The district will annually distribute the Letter to Households and Free and Reduced-Price Meal Applications to all households at the beginning of each school year. If a parent or guardian of a student needs assistance with application materials in a language other than English, the district will offer appropriate assistance to that parent or guardian. The district will protect the identity of students eligible for free and reduced-price meals in accordance with USDA guidelines for confidentiality and disclosure of student eligibility for such meals.

If the district has obtained available information from other sources that the student is likely eligible for free or reduced-price meals, but the parent or guardian has not submitted an application to determine the student’s eligibility, the district will complete and submit the application for the student in accordance with the authority granted under 7 C.F.R. Sec. 245.6 (d). The completed application must set forth the district’s basis for determining the student’s eligibility. A district family determined eligible under this process will be notified that the family’s children are eligible for free or reduced-price meals or free milk. This determination

1 must be made family by family, and the district will not make eligibility determinations or  
 2 certifications by categories or groups of children.

3  
 4 At least monthly, the district will directly certify students for free school meals if the students  
 5 qualify because of enrollment in assistance programs, including but not limited to the  
 6 supplemental nutrition assistance program, the temporary assistance for needy families, and  
 7 Medicaid.

8  
 9 The district and its school staff will work to improve systems for identifying homeless students,  
 10 students in out-of-home care, runaway students, and migrant students to ensure that each student  
 11 has proper access to free school meals and that applicable accountability and reporting  
 12 requirements are satisfied.

13  
 14 **Meal Patterns and Menu Planning**

15 The District will follow the USDA meal patterns for the National School Lunch Program, School  
 16 Breakfast Program, and Smart Snacks in School standards for all food and beverages sold to  
 17 students on school campus during the school day.

18  
 19 **Breakfast After the Bell**

20 Beginning in the 2019-2020 school year, each high-needs school shall offer breakfast after the  
 21 bell to each student and provide adequate time for students to consume the offered food. Schools  
 22 that are not obligated by state law to offer breakfast after the bell are encouraged to do so.

23  
 24 High-needs schools with at least seventy percent (70%) of free or reduced-price eligible children  
 25 participating in both school lunch and school breakfast are exempt from the requirements of the  
 26 paragraph above. The Office of the Superintendent of Public Instruction will evaluate individual  
 27 participation rates annually and make the participation rates publicly available.

28  
 29 Each high-needs school and the district may determine the breakfast after the bell service model  
 30 that best suits its students. Service models include but are not limited to: a) breakfast in the  
 31 classroom; (b) grab-and-go breakfast; and (c) second-chance breakfast. All breakfasts served in a  
 32 breakfast after the bell program must comply with chapter 28A.235 RCW and federal meal  
 33 patterns and nutrition stands for school breakfast programs under the federal healthy, hunger-free  
 34 kids act of 2010, as well as any federal regulations implementing that act.

35  
 36 When choosing foods to serve in a breakfast after the bell program, schools must give preference  
 37 to foods that are healthful and fresh, and if feasible, give preference to Washington-grown food.

- 38  
 39 • For this program, the following definitions shall apply:  
 40 • “Breakfast after the bell” means a breakfast that is offered to students after the beginning  
 41 of the school day. Examples of breakfast after the bell models include, but are not limited  
 42 to:  
 43  
 44 a. “Grab-and-go,” in which easy-to-eat breakfast foods are available for students to  
 45 take at the start of the school day or in between morning classes;

- b. “Second-chance breakfast,” in which breakfast foods are available during recess, a nutrition break, or later in the morning, for students who are not hungry first thing in the morning, or who arrive late to school; and
- c. “Breakfast in the classroom,” where breakfast is served in the classroom, often during homeroom or first period.

Breakfast after the bell programs, including the provision of breakfast, are not considered part of the definition or funding of the program of basic education under Article IX of the state Constitution.

- “Eligible for free or reduced-price meals” means a student who is eligible under the national school lunch program or school breakfast program to receive lunch or breakfast at no cost to the student or at a reduced cost to the student.
- “High-needs school” means any public school:
  - a. That has enrollment of seventy percent (70%) or more students eligible for free or reduced-price meals in the prior school year; or
  - b. That is using provision two of the national school lunch act or the community eligibility provision under section 104(a) of the federal healthy, hunger-free kids act of 2010 to provide universal meals and that has a claiming percentage for free or reduced-price meals of seventy percent (70%) or more.
- “Public school” has the same meaning as provided in RCW 28A.150.010.
- “School breakfast program” means a program meeting federal requirements under 42 U.S.C. Sec. 1773.
- “School lunch program” means a program meeting federal requirements under 42 U.S.C. Sec. 1751.
- “Instructional Hours” means those hours students are provided the opportunity to engage in educational activity planned by and under the direction of school district staff, as directed by the administration and board of directors of the district, inclusive of intermissions for class changes, recess, and teacher/parent-guardian conferences that are planned and scheduled by the district for the purpose of discussing students’ educational needs or progress, and exclusive of time actually spent for meals. If students are provided the opportunity to engage in educational activity that is part of the regular instructional program concurrently with the consumption of breakfast, the period of time designated for student participation in breakfast after the bell must be considered instruction hours.

**Meal Times**

The district will set meal times to allow breakfast to be served as close to the start of the school day as possible (with the exception of the Breakfast After the Bell program, above) and lunch to be served between 10:00 am and 2:00 pm. The length of the meal period will allow enough time

1 for students to be served and eat a complete meal as well as take care of required personal  
 2 hygiene needs, such as hand washing.

3  
 4 **Food Safety Plan**

5 The district will establish a Food Safety Plan based on Hazard Analysis and Critical Control  
 6 Points. Because of the potential liability of the district, the food services program will not accept  
 7 donations of food other than as provided in this policy without board approval. Should the board  
 8 approve a food donation, the superintendent shall establish inspection and handling procedures  
 9 for the food and determine that the provisions of all state and local laws have been met before  
 10 selling the food as part of the school lunch menu.

11  
 12 **Meal Pricing**

13 The Board of Directors shall determine paid meal prices annually and for the National School  
 14 Lunch Program and follow Paid Lunch Equity regulations. Adult meal prices shall be set to  
 15 allow teachers, administrators, and parents to demonstrate their support for school meal  
 16 programs by occasionally eating with students. The price must be the price charged to students  
 17 paying the full meal price plus the value of federal reimbursement for paid meals and the USDA  
 18 Food Value.

19  
 20 **USDA Foods**

21 The district will use the full entitlement of USDA Foods made available under the Federal Food  
 22 Distribution Program for school meal programs.

23  
 24 **Non-Profit School Food Service Account**

25 The district will maintain a non-profit school food service account. All revenues shall be used  
 26 solely for the school meal programs and to improve the quality of the food service program for  
 27 the students being served. Food sold a la carte and food sold to other school entities will be  
 28 priced to recover, at a minimum, food costs.

29  
 30 **Meal Charge Policy**

31 In order to allow students to receive nutritious meals, prevent over-identification of students with  
 32 insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit  
 33 school nutrition program, the district will establish a written meal charge process for students  
 34 eligible for reduced price meals and students that are not eligible for meals. The meal charge  
 35 policy will be communicated to households each year so that school district employees, families  
 36 and students have a shared understanding of expectations regarding meal charges.

37  
 38 **Unpaid Meal Charges**

39 If a student has not paid for the dollar equivalent of five or more previous meals, the school will:

- 40  
 41 (1) Determine whether the student is categorically eligible for free meals;  
 42 (2) If no application has been submitted for the student to determine his or her eligibility  
 43 for free or reduced-price meals, make no fewer than two attempts to contact the student's  
 44 parent or guardian to have him or her submit an application; and  
 45 (3) Have a principal or designee contact the parent or guardian for the purpose of:  
 46

- 1 (a) Offering assistance with completing an application to determine the student's
- 2 eligibility for free or reduced-price meals;
- 3 (b) Determining whether there are any household issues that may prevent the
- 4 student from having sufficient funds for school meals; and
- 5 (c) Offering any other appropriate assistance.
- 6

7 No school or school district personnel or school volunteer may:

- 8
- 9 (1) Take any action that would publicly identify a student who cannot pay for a school
- 10 meal or for meals previously served to the student, including but not limited to requiring
- 11 the student to wear a wristband, hand stamp, or other identifying marker, or by serving
- 12 the student an alternative meal;
- 13 (2) Require a student who cannot pay for a school meal or for meals previously served to
- 14 the student to perform chores or other actions in exchange for a meal or for the reduction
- 15 or elimination of a school meal debt, unless all students perform similar chores or work;
- 16 (3) Require a student to dispose of an already-served meal because of the student's
- 17 inability to pay for the meal or because of money owed for meals previously served to the
- 18 student;
- 19 (4) Allow any disciplinary action that is taken against a student to result in the denial or
- 20 delay of a nutritionally adequate meal to the student; or
- 21 (5) Require a parent or guardian to pay fees or costs in excess of the actual amounts owed
- 22 for meals previously served to the student.
- 23

24 Communications for a school or school district about amounts owed for meals previously served  
25 to a student under the age of fifteen may only be directed to the student's parent or guardian.  
26 Neither this policy nor chapter 28A.235 RCW prohibit the district from sending a student home  
27 with a notification that is addressed to the student's parent or guardian.

28  
29 A parent or guardian will be notified of a negative balance of a student's meal account no later  
30 than ten days after the student's school meal account has reached a negative balance. Within  
31 thirty (30) days of sending this notification, the district will exhaust all options to directly certify  
32 the student for free or reduced-price meals. Within these thirty days, while the district is  
33 attempting to certify the student for free or reduced-price meals, the student may not be denied  
34 access to a school meal unless the district determines that the student is ineligible for free or  
35 reduced-price meals.

36  
37 If the district is unable to directly certify the student for free or reduced-price meals, the school  
38 district will provide the parent or guardian with a paper copy of, or an electronic link to, an  
39 application for free or reduced-price meals with the negative-balance notification described  
40 above and encourage the parent or guardian to submit the application.

41  
42 The district's Meal Charge Policy will also address unpaid meal charges. Students who qualify  
43 for free meals will not be denied a reimbursable meal, even if they have accrued a negative  
44 balance from previous purchases.

1  
 2 Negative balances of more than \$.01 not paid prior to the end of the school year will be  
 3 considered delinquent debt and will be turned over to the superintendent or designee for  
 4 collection. The district will make reasonable, discrete efforts to collect delinquent (overdue)  
 5 unpaid meal charges, which is an allowable use of National School Food Service Account  
 6 (NSFSA) funds and will coordinate communications with families to resolve the charges.

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 8 **Children with Special Dietary Needs**

9 The district will accommodate children with special dietary needs when a diet prescription form  
 10 is signed by a licensed medical authority. The district food service department will work with the  
 11 school's 504 Coordinator and/or school nurse to accommodate student special dietary needs.

12  
 13 **Civil Rights**

14 The district will follow USDA Food and Nutrition Civil Rights and nondiscrimination policies.

15  
 16 **Procurement**

17 The district will follow all state and Federal guidelines when procuring food for the Federal  
 18 School Meal Programs and as part of District procurement procedures, establish a procurement  
 19 plan and Code of Conduct consistent with the Uniform Grant Guidance; 2 CFR 200. Food  
 20 specifications shall be written in a manner to procure food products that meet the school meal  
 21 pattern requirements.

22  
 23 **Smart Snacks Standards in School**

24 All foods and beverages sold to students on campus during the school day (e.g., vending  
 25 machines, DECA school stores, bake sales, and other school fundraisers) must meet USDA  
 26 Smart Snacks standards. No food or drink items will be sold unless they have been approved by  
 27 the principal or school official responsible for oversight of the Smart Snacks standards or, as  
 28 designated in the wellness policy.

29  
 30 **Best Practices for Meal Service**

31 The Superintendent will make reasonable efforts to ensure:

- 32
- 33 • Student participation in the breakfast and lunch programs is encouraged;
  - 34 • Any student may eat in the school cafeteria or other designated place;
  - 35 • Schools provide varied and nutritious food choices consistent with the applicable
  - 36 school meal program guidelines;
  - 37 • Healthy foods are competitively priced;
  - 38 • Meal prices are conspicuously posted in each cafeteria or designated meal area;
  - 39 • Seating for meals is uncrowded and occurs in a pleasant and safe environment;
  - 40 • Supervision during mealtime is appropriate and rules for mealtime behavior are
  - 41 consistently enforced;
  - 42 • Implement recess before lunch;
  - 43 • Bus schedules allow students to arrive in time for participation in the School
  - 44 Breakfast Program;



- 1 • Alternate breakfast service models are implemented so that students have access to
- 2 breakfast meals; and
- 3 • Community Eligibility Provision or Provision 2 Special Assistance Program is
- 4 implemented in qualifying schools.

5  
6 On testing days, the district may provide free, nutritious snack to all students, including those  
7 who do not qualify for free or reduced priced federal school meal benefits. However, the district  
8 must use Non-federal funds to cover the cost of providing such snacks.

9  
10 **Water**

11 To promote hydration, free, safe, and unflavored drinking water will be available to all students  
12 throughout the school day and throughout every school campus. The district will make drinking  
13 water available where school meals are served during mealtimes. In addition, students will be  
14 allowed to bring with them and carry throughout the day approved water bottles (filled only with  
15 water).

16  
17 **Celebrations and Rewards**

18 The district will only suggest foods that will meet or exceed the USDA Smart Snacks in School  
19 nutrition standards when provided on the school campus, including:

- 20
- 21 • Foods brought for celebrations and parties. The district will provide a list of healthy party
- 22 ideas to parents and teachers, including non-food celebration ideas.
- 23 • Classroom snacks brought by parents. The district will provide to parents a list of foods
- 24 and beverages that meet Smart Snack nutrition standards.
- 25 • Rewards and incentives. The district will provide teachers and other relevant school staff
- 26 a list of alternative ways to reward children.
- 27 • The district recognizes the importance of cultural experiences in the curricular classroom.
- 28 The district will send a notice home with students stating what foods will be served
- 29 during cultural experiences. Teaching staff will be responsible for determining if there
- 30 are any students participating that may have a food allergy to an item being served or
- 31 offered.

32  
33 **Fundraising**

34 Foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards  
35 may be sold through fundraisers on the school campus during the school day. The district will  
36 make available to parents and teachers a list of healthy fundraising ideas.

- 37 • Schools will encourage only non-food fundraisers and encourage those promoting
- 38 physical activity (such as walk-a-thons, Jump Rope for Heart, fun runs, etc.).

39  
40 **Nutrition Promotion**

41 Nutrition promotion and education positively influence lifelong eating behaviors by using  
42 evidence-based techniques and nutrition messages, and by creating food environments that  
43 encourage healthy nutrition choices and encourage participation in school meal programs.  
44 Students and staff will receive consistent nutrition messages throughout schools, classrooms,  
45 gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising

1 nutritious foods and beverages to students and is most effective when implemented consistently  
 2 through a comprehensive and multi-channel approach by school staff, teachers, parents, students  
 3 and the community. Instruction for marketing nutritious foods and healthy lifestyle will, as  
 4 resources allow, be incorporated into DECA courses.

5  
 6 The district will promote healthy food and beverage choices for all students throughout the  
 7 school campus, as well as encourage participation in school meal programs. This promotion will  
 8 occur through:

- 9  
 10 • Implementation of at least ten or more evidence-based healthy food promotion techniques  
 11 through the school meal programs using Smarter Lunchroom techniques.  
 12 • Ensuring 100% of foods and beverages promoted to students meet the USDA Smart  
 13 Snacks in School nutrition standards. Additional promotion techniques that the District  
 14 and individual schools may use are available at  
 15 <http://www.foodplanner.healthiergeneration.org/>.

16  
 17 **Staff Qualifications and Professional Development**

18 All school nutrition program directors, managers and staff will meet or exceed hiring and annual  
 19 continuing education/training requirements in the USDA professional standards for child  
 20 nutrition professionals. These school nutrition personnel will refer to USDA’s Professional  
 21 Standards for School Nutrition Standards website to search for training that meets their learning  
 22 needs.

23  
 24 **Family and Community Involvement**

25 In order to promote family and community involvement in supporting and reinforcing nutrition  
 26 education in schools, the school principal is responsible for ensuring:

- 27 A. Nutrition education materials and breakfast and lunch menus, are made available to  
 28 parents;  
 29 B. Parents are encouraged to promote their child’s participation in the school meals  
 30 program. If their children do not participate in the school meal program, parents should  
 31 provide their children with healthy snacks/meals;  
 32 C. Nutrition education curriculum includes homework that students can do with their  
 33 families (e.g., reading and interpreting food labels, reading nutrition-related newsletters,  
 34 preparing healthy recipes, etc);  
 35 D. Physical education curriculum includes homework that students can do with their  
 36 families.  
 37 E. School staff are encouraged to cooperate with other agencies and community groups to  
 38 provide opportunities for student projects related to nutrition, as appropriate; and  
 39 F. School staff considers the various cultural preferences in development of nutrition  
 40 education programs and food options.

1 **Nutrition Education**

2 The district’s K-12 nutrition education curriculum shall align with the Washington State Health  
 3 and Physical Education K-12 Learning Standards and will be designed to provide students with  
 4 the knowledge and skills necessary to promote healthy behavior.

5 The district’s nutrition education K-12 curriculum should include, but not be limited to, the  
 6 following:

- 7 • Age-appropriate developmentally-appropriate, and culturally relevant nutritional  
 8 knowledge, including:
  - 9 • The relationship of nutrition and food nutrients to physical performance and  
 10 body composition;
  - 11 • The benefits of healthy eating;
  - 12 • Essential nutrients;
  - 13 • Nutritional deficiencies;
  - 14 • The principles of healthy weight management;
  - 15 • The use and misuse of dietary supplements;
  - 16 • Safe food preparation, handling, and storage; and
  - 17 • Appreciation of cultural diversity related to food and eating.
- 18 • Age-appropriate nutrition-related skills, including how to:
  - 19 ▪ Gather and analyze health information;
  - 20 ▪ Analyze nutrition information to plan and prepare a healthy meal;
  - 21 ▪ Understand and use food labels,
  - 22 ▪ Evaluate nutrition information, misinformation, and commercial food and  
 23 advertising; and
  - 24 ▪ Assess one’s personal eating habits, set goals for improvement, and achieve  
 25 those goals.
  - 26
  - 27

28 **Health and Physical Education**

29 The superintendent will adopt and implement a comprehensive physical education curriculum  
 30 aligned with the Washington State Health and Physical Education K-12 Learning Standards. The  
 31 district will provide students with physical education, using an age-appropriate, sequential  
 32 physical education curriculum. The physical education program will promote the benefits of a  
 33 physically active lifestyle and help students develop skills to engage in lifelong healthy habits.  
 34

35 **Physical Education Requirements and Waiver Policy**

36 The district will grant waivers, exemptions, or substitutions for physical education classes only  
 37 in cases where it determines such waiver, exemption or substitution is absolutely necessary. All  
 38 high school students are required to complete a minimum of three semesters (1.5 credits) of  
 39 physical education. Students may be excused from this fitness requirement under RCW  
 40 28A.230.050. Such excused students will be required to demonstrate proficiency/competency in  
 41 the knowledge portion of the fitness requirement, in accordance with written District policy.  
 42

1 A physical education waiver is defined as release from class (not taking physical education at  
 2 all), not receiving credit, and/or being held accountable for the knowledge portion of physical  
 3 education per statute.  
 4

5 **Professional Learning**

6 The district will, subject to available resources, offer ongoing in-service and professional  
 7 learning opportunities for staff in the area of health education, physical education and physical  
 8 activity. Professional learning will help district staff understand the connections between  
 9 academics and health and the ways in which health and wellness are integrated into ongoing  
 10 district reform or academic improvement plans/efforts.  
 11

12 **Physical Activity in Schools**

13 All schools will participate in a Comprehensive School Physical Activity Program.  
 14 A Comprehensive School Physical Activity Program (CSPAP) is a multi-component approach  
 15 by which school districts and schools use all opportunities for students to be physically active,  
 16 meet the nationally-recommended 60 minutes of physical activity each day, and develop the  
 17 knowledge, skills, and confidence to be physically active for a lifetime. A CSPAP reflects strong  
 18 coordination and synergy across all of the components: quality physical education as the  
 19 foundation, physical activity before, during, and after school, staff involvement, and family and  
 20 community engagement.  
 21  
 22

23 **Quality Physical Education**

24  
 25 Schools will implement a physical education program which includes instruction and practice in  
 26 a variety of motor skills and movement patterns; knowledge of concepts, principles, strategies  
 27 and tactics related to movement and performance; knowledge and skills to achieve and maintain  
 28 a health-enhancing level of physical activity and fitness; responsible personal and social behavior  
 29 that respects self and others; and values physical activity for health, enjoyment, challenge, self-  
 30 expression and social interaction.

31 **Physical Activity during the School Day**

32 The district recognizes that students are more attentive and ready to learn if provided with  
 33 periodic breaks when they can be physically active or stretch. Schools will encourage teachers  
 34 to:  
 35

- 36 • Incorporate movement and kinesthetic learning approaches into “core” subject  
 37 instruction when possible (e.g., science, math, language arts, social studies and  
 38 others) and do their part to limit sedentary behavior during the school day.
- 39 • Provide short (3-5-minute) physical activity breaks to students during and between  
 40 classroom time. These physical activity breaks will complement, not substitute, for  
 41 physical education class, recess, and class transition periods.  
 42  
 43  
 44  
 45

1 **Physical Activity Before and After School**

2 The district offers opportunities for students to participate in physical activity either before  
 3 and/or after the school day (or both) through a variety of methods (e.g., physical activity clubs,  
 4 intramurals, sports, etc.).  
 5

6 **Recess**

7 Each elementary school will offer physically active daily recess opportunities that align with  
 8 state and national recess recommendations and maintain safe and age-appropriate equipment to  
 9 use during recess. Recess monitors or teachers will encourage students to be active. Recess will  
 10 complement, not substitute for physical education class. Physical activity during the school day  
 11 (including but not limited to recess, brain boosters/energizers, or physical education) will not be  
 12 used or withheld as punishment for any reason.  
 13

14 If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or  
 15 hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene  
 16 prior to eating and students are required to use these mechanisms before eating. Hand-washing  
 17 time, as well as time to put away coats/hats/gloves, will be built in to the recess transition  
 18 period/timeframe before students enter the cafeteria.  
 19

20 **Family and Community Engagement**

21 The district will offer opportunities to promote family and community involvement in supporting  
 22 and reinforcing physical education and physical activity in the schools. Schools should ensure:

- 23 • Physical education activity ideas are sent home with students;
- 24 • Families are invited to attend and participate in physical education activity programs and  
 25 health fairs;
- 26 • School staff are encouraged to cooperate with other agencies and community groups to  
 27 provide opportunities for students to participate in physical activity programs.
- 28 • Families are actively notified of opportunities and invited to participate in school-  
 29 sponsored physical activities and receive information about health promotion efforts.  
 30

31 **Staff Wellness and Health Promotion**

32 The district will offer, subject to available resources, opportunities that focus on staff wellness  
 33 issues, and/or identify and disseminate wellness resources in coordination with human resources  
 34 staff.  
 35

36 **School District Facilities**

37 Access to school sites will be provided through permitting use of facilities to community youth  
 38 sports groups consistent with the district’s facilities use policy, community college, and  
 39 municipal joint use agreements and partnerships with youth organizations so additional  
 40 opportunities are available for all youth in the community to participate in quality physical  
 41 activity, fitness, sports, and recreation programs.  
 42

- 43 **Adopted: 07/10/13**
- 44 **Revised: 08/20/15**
- 45 **Revised: 06/15/17**
- 46 **Revised: 04/26/19**