

Date: May 13, 2012
Time: 1:30 PM
Recorded by: Wade Jensen

PERSONS PRESENT

NAME	COMPANY	PHONE	E-MAIL
■ David Peterson	NMSD	(253) 277-2300	dpeterson@northmasonschoools.org
■ Paula Bailey	NMSD	(253) 277-2107	pbailey@northmasonschoools.org
■ Ed Lucas	NMSD	(253) 277-2120	elucas@northmasonschoools.org
■ Mark Swofford	NMSD	(253) 277-2165	mswofford@northmasonschoools.org
■ Thom Worlund	NMSD	(253) 277-2129	tworlund@northmasonschoools.org
■ Wayne Lerch	EMA	(253) 531-0206	wayne@ericksonmcgovern.com
■ Wade Jensen	EMA	(253) 531-0206	wade@ericksonmcgovern.com

ITEMS DISCUSSED

GENERAL

All communication for the project will be channeled through Mark Swofford.

EMA passed out the Educational Specification Schedule, see attachment. EMA would like to collect all the information needed for the Ed Specs prior to the end of school (June 17th). The Ed Spec document could then be completed and the preliminary designs for the building could be started during summer break.

The Facilities Committee would like to be involved in the planning of the new school.

The District should plan to bring their project manager on-board in October (near the middle of the construction document phase).

BUILDING

General

A new housing development is planned that will increase the school population. The design of the new high school should accommodate the addition of future classrooms (EMA will plan for 3 portables (6 classrooms), with water & electricity already stubbed out).

When the new high school is finished, the District could host sports tournaments as they would have three gyms available in close proximity to each other.

Architectural

The District does not want an open concept plan, but flexible spaces are desirable.

Currently, classrooms typically have 34 students and each teacher has ownership of their own room.

Is it possible to plan for shared classrooms with shared teacher prep space? This concept was planned for North Kitsap, but teachers don't use the shared space. We could plan for a shared prep space for teachers that would not be used right away; but would be used to accommodate future student population growth.

Should the school have lockers in the hallway? Capital High School has lockers that only accommodate a third of the student population because they found that most students were not using lockers. This will be reviewed with staff to determine what locker counts will be provided.

An auxiliary gym that is above and open to the main gym is desirable. The auxiliary gym would have pull out bleachers for additional seating for large events such as graduation where everyone needs to sit on one side of the podium.

A stand-alone building with athletic locker rooms at the stadium, near the field, is desirable. Visiting teams could then use the locker rooms near the stadium without accessing the main gymnasium locker rooms. Visiting team locker rooms tend to get damaged. These stadium locker rooms wouldn't even need doors on the lockers. Valuables could be locked up by the coach during the game. A site visit to the stadium at Orting School District may be planned.

Space for a sports medicine class with an ice machine and a training room are also desirable.

It is desirable to move the central kitchen into the high school.

Mechanical

Is it possible to reuse or sell the boilers at Hawkins Middle School? The boilers are fairly new and in good shape. BCE (Mechanical Engineers) would be happy to take a look at the boilers and let the District know if they can be salvaged for another use.

Electrical

Many districts are moving toward computer carts wheeled into classrooms with tablets or laptops instead of computer labs. This may be the way to go, and will be reviewed.

HOMEWORK

Building tours would be beneficial. The team will think about different facilities that they would like to visit.

Wade will send the room worksheet file to Mark. Mark S. will distribute the room worksheets to teachers and staff to fill out before the next meeting.

Wayne and Wade will meet individually with teachers (during planning periods) and staff to discuss the room worksheet forms on May 28 & 29th.

The next meeting will be held on 05/29/2012 at 5:00 pm at the Administration Building.

The above minutes, as compiled by Erickson McGovern, shall be considered to be correct as stated unless revisions are received within five (5) working days.

END OF MEETING MINUTES

Attachments: Educational Specification Schedule, Room Worksheet
